

MISSION STATEMENT

The Backbone

24-VII exists to continuously motivate and create as a company in the art of dance and life. To always grow as individuals, becoming people of good character and integrity, always compassionate for others. Inspiring others to strive for their highest potential.

VISION

The Achievement

As a result of fulfilling our Mission we will have expanded and pushed the level of excellence in the art of dance, in the community, and ourselves.

GOALS

The Purpose

To Motivate & Create

- Create an environment that will release the passion and gifts of each dancer.
- Motivate each dancer to grow in releasing their ideas and expressing themselves through the movement of dance.

To Grow Individual

- Provide opportunities for students to learn and grow in character and express compassion for others around them. Making them well rounded people.
- Learning discipline and integrity, being responsible for our own actions and decisions. Helping them toward their future in whatever they choose to do.

To Affect Others

- Help other companies and people strive for their highest potential and live out their dreams.
- Hold a level of excellence and professionalism in the community that will represent 24-VII well.

24-VII DANCEFORCE

Company Policies & Guidelines

Responsibilities & Requirements of ALL Company Members

Behavior & Conduct


- When in class, rehearsal, workshops, and performances, company members shall give instructors their full attention and maintain respectful behavior.
- Encouragement, kindness, respect, and affirmation will be the hallmarks among dance peers.
- Represent well yourself as well as 24-VII as you arrive and leave class at Windward Mall.
- It is understood that members may sometimes experience personal challenges while balancing family, academic, work, and social schedules with dance commitments. Company members may privately discuss special concerns with their instructor and/or the director outside of class time.
- All 24-VII companies and classes are responsible for checking the bulletin board(s) each time they report to the studio. No exceptions!

24-VII Danceforce Studio

- Only directors, choreographers, instructors, and staff members are allowed in the choreographer's workroom, office, and behind the front and back counters, unless given authorization.
- All classes and rehearsals are closed, unless authorized by an instructor or the director.
- Food and drinks are allowed only in the lobby area and the waiting room. Only contained water, properly labeled, is permitted in the dance studio.
- Only a 24-VII staff or instructor may answer calls with the 24-VII telephone. If an authorized person is momentarily unable to answer a ringing phone, the unanswered call is automatically directed to an answering machine.
- If it is necessary for you to borrow the telephone or desk supplies at the studio, always ask first. If you are given permission to use or temporarily remove items from the counter, return the item(s) to exactly the same location.
- Only instructors and designated staff may handle electrical equipment.
- Keep all fingers, hands, and feet off of the mirrors.
- Please take care of all property, and report any needed repairs immediately to the director.
- Always leave the area occupied cleaner & neater than when you arrived. This may even require you to clean up after another member.

Code of Conduct

- Please uphold yourself, your character and your attitude to the highest level at all times.
- Be mindful of our mission statement, and choose to live out the mission as you enter the studio, and even as you exit.
- Respect all those in authority as well as your peers, and cooperate willingly with teachers, staff, and leaders who are here to support, guide, and direct you.
- Come to class as a student; one who is fully prepared, excited, and willing to learn and grow with the purpose of sharing your best as an individual, as part of an ensemble, and as a valuable member of 24-VII, the enjoyment, artistry, and the discipline of dance.



*When we do the best
that we can, we never
know what miracle is
wrought in our life,
or in the life of another.*

*~ Helen Keller ~
On Excellence*

Therefore,

- Students should arrive 10-15 minutes prior to the start of class. This will allow time for registration, signing in, making payments, etc. Students will also have time to stretch and mentally prepare for class to ensure that maximum benefits are achieved from each class.
- Direct all questions to your instructor. Talking with others is disruptive and shows disrespect toward the instructor and your fellow classmates.
- Progression to the next class level will be based on the individual student's mastery of a required set of dance vocabulary, method, and technique at the current level. This is imperative to the steady growth and competence of each individual as part of a class, as well as the growth, expectations, and professionalism of the school as a whole.
- In order for students to reach their maximum potential, class attendance must be consistent. The progress of class levels and individual students can only be maintained by regular attendance and the students desire to achieve their greatest potential as a dancer and part of an ensemble.
- During rehearsals for performance, it is imperative that all rehearsals are attended. This is to ensure that 24-VII will always present itself at its best and as professionally as possible. Absence from rehearsal must be cleared with the choreographer and/or instructor who reserves the right to omit any dancer from a performance due to absenteeism. Commitment & dedication builds a strong performance, ensemble, & company.
- All deadlines will be without exception. When memos are distributed, please make it a priority to turn in forms, etc. early to prevent missing deadlines or losing forms.
- Read all distributed material carefully and be certain that all materials reach your parent's attention promptly.

Attendance

- 24-VII Danceforce members attend ALL designated classes, rehearsals, special workshops, and performances required for their company.
- Punctuality is mandatory for all classes, workshops, rehearsals, and call times. This includes being in full dress, attentive, and ready to begin when the instructor's music begins.

Absence & Makeup Classes

- Members are accountable for signing in before class and keeping attendance records and registration forms current.
- Please notify the company director in writing of any upcoming absences. If an unexpected emergency occurs, the member or parent must contact the director promptly after the absence occurs.
- Any missed classes must be made up within two weeks. Makeup classes must be approved by the director.

Absences & Makeup Classes (continued)

- Members are responsible for learning missed choreography outside of class time.
- Makeup classes may be denied if prior notification of an upcoming absence has not been submitted. Inability to keep current with required classes can prevent eligibility for re-qualification & performances.

Proper Dress for Classes

- Clothes should be neat, clean, and repaired properly.
- Ballet (female) - leotard or **fitted** dance top, tights, or dance shorts, hair should be securely up keeping hair away from face and neck, ballet shoes. No bare midriffs.
- Ballet (male) - **fitted** tank or short sleeve undershirt, dance belt, tights or **fitted** sweats, cut above the knee, ballet shoes.
- Jazz/Progressions - comfortable clothes, no baggy/untidy garments, jazz shoes or barefoot, kneepads recommended.
- Tap - same as jazz class; tap shoes highly recommended.
- Hip-Hop & Break Dancing - any comfortable clothing allowing dancers freedom of movement. Athletic shoes or non-skid black shoes. Kneepads highly recommended.

Concert and Performance Requirements

- All numbers must be auditioned for, unless instructed otherwise by the choreographer
- In order to participate in an intermediate or advanced jazz/lyrical number, you must be currently attending the same or higher-level ballet class.
- Certain concert numbers may be designated for company members only.
- Auditioning for a number is an indication that you are interested in participating, able to attend all rehearsals, and agree to pay rehearsal and costume rental fees.
- Members must notify the director or choreographer promptly if unable to perform.
- Only members who have attended the technical/dress rehearsal for a particular dance number and have kept current with requirements may perform.
- Report to a scheduled performance one full hour prior to show time unless announced differently by the director. Members are accountable for tardiness whether they arrive independently or ride with another company member.
- All hair styling and makeup application should be complete before arrival at the performance site. Costume changes are done at the performance dressing area unless the director requests that members arrive in full costume.
- Members should be attentive to final instructions from the director or assistant in charge. Within the final 20 minutes prior to a scheduled performance, dancers should be focusing on choreography & visualizing lineup and costume changes. Most importantly, dancers are composed and well behaved at all times.
- Teamwork is only possible when all members work together.

Special Productions

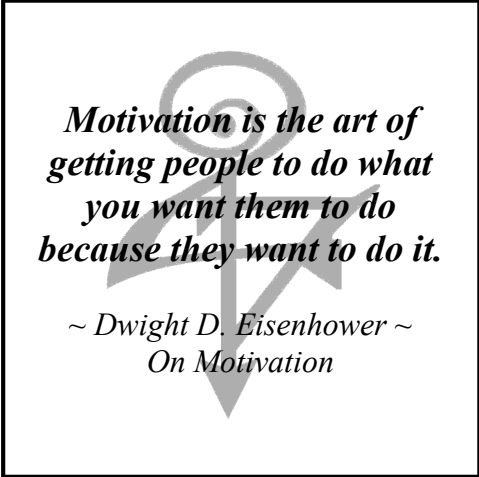
- Besides meeting regular performance requirements, members must attend all rehearsals that are part of a major production. Placement and participation in dance numbers is guaranteed only when all class/rehearsal requirements are met and if there is full participation on all performance dates.
- Because of heavy commitments, signed agreements are required for all large-scale productions.
- 24-VII concerts are generally scheduled in the Spring, Summer, and Winter.
- Miss Hawaii Scholarship Pageant is generally scheduled in June.



Eligibility to Audition for Company

Re-Qualification

- The Director refers to the class record book regularly and determines each dancer's eligibility to audition for Company re-qualification. Remember that although technical skills play an important role, the consistent model behavior and conduct of a 24-VII member is vital for eligibility in auditions.
- All current 24-VII company members are required to re-qualify during the annual auditions in order to be assigned to a company for the new season.
- Current company members may audition only if all attendance requirements have been met and no outstanding tuition or fees are owed.



*Motivation is the art of
getting people to do what
you want them to do
because they want to do it.*

*~ Dwight D. Eisenhower ~
On Motivation*

New Qualifier Eligibility

- Any candidate may audition for a Director-approved 24-VII company.

Company Requirements

In addition to all of the policies and procedures outlined in this guide, all company members are required to take four (4) classes per week, one (1) which must be a ballet class. Special allowances may apply to our junior beginning/intermediate students. These allowances **do not** apply to our Junior intermediate/advanced students.

Important Note: If you are not able to attend on the scheduled audition date, please make arrangements with Marcelo Pacleb as soon as possible for a private audition to be held at a later date. You will be required to perform a dance routine of your own approximately 1-1/2 minutes in length. Dance routine must include ballet, jazz, or hip-hop technique.

Benefits of Company Membership

- Reduced rates on instructional fees and dancewear and other merchandise purchased at the studio
- Financial aid is available upon qualification in the Danceforce Scholarship Program, which will allow the student to work for a designated number of hours each week at the Danceforce Studio (cleaning, front desk, etc.) Must be senior or adult company member, and must be very responsible.
- Participation in dance competitions held periodically throughout the year, locally as well as in the continental US (mainland) and in special productions and community performances.

Miscellaneous Matters

- From time to time, special informational meetings for 24-VII company members and parents are held.
- All company members are required to attend and expected to take notes for their own reference.
- Parents and/or guardians must also attend if their child is a minor.
- All classes and rehearsals are closed, unless authorized by an instructor or director.

24-VII Danceforce
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